

# ARTWORK GUIDELINES FTP SITE



## *Accepted Media*

CD, DVD and Thumb drive - PC files supported

Email: [graphics@aacleth.com](mailto:graphics@aacleth.com) with production & support files

Attach preview files (JPEG or PDF) of the artwork and all instructions regarding the job including the file names.

## *Upload Artwork Via FTP*

FTP client & web browser: <ftp.aacleth.com>

User name: \_\_\_\_\_ ftpuser

Password: \_\_\_\_\_ graphics

Please upload your artwork into Upload01 as well as email the filename, job and if there are any special finishing specs needed to be done to your job.

## *Recommended Applications*

Adobe Illustrator 8,9,9,10 (EPS or AI formats)

Adobe Photoshop 6,7, Cs2 (TIF or PSD formats)

Omega composer

## *Supported Applications*

Corel Draw

Adobe Acrobat (PDF format)

## *Procedure Guidelines*

- Convert all fonts to curves
- Include PMS pantone #'s (if no pantones used, an accurate hardcopy is required)
- If no hardcopy or Pantone information is provided we will need approval to print as is
- Include all support files (all nested or embedded images, fonts and logos)

## *DPI Recommendations*

10' and larger send at 50 dpi

10' to 5' send at 100-200 dpi

5' and smaller send at 200-300 dpi